

Programme and Project Office Assessments

Assess your current Programme and Project Offices to maximise process efficiency, ensure good governance and deliver a quality service.

Programme and Project Management and associated PMOs are a vital part of a delivery focused organisation, but what is the key to successful project delivery?

Over time, critical pieces of the process that are vital to the smooth running of your organisation may often get left behind, forgotten or worse; they become the opposite of what was intended. This can lead to your processes hampering, rather than assisting, the smooth running of the delivery engine.

Service Benefits

- External assessment to develop your PMO maturity
- Strategy and delivery alignment
- Benchmarked against industry standards
- Business process and governance review
- Achievable roadmap of change
- Improved delivery efficiency
- High-quality project delivery
- Predictable low-cost delivery
- Business/cultural alignment

Does any of the following apply to your PMO ?

It is important to assess the effectiveness of your PMO continually. At CPS we work with you to provide a comprehensive assessment of your PMO and provide a roadmap to a practical improvement programme that will maximise the benefits the PMO provides to your organisation.

- The larger organisation has changed or reorganised
- Delivery methods have changed, the broad adoption of agile methods and systems is a prime example
- Team members have changed, often the people that had the original vision for the PMO move on
- Change of Scope, PMOs are often asked to do things that are not what was designed
- What they did was fine, but now they need to develop and grow with the organisation

“ Working with CPS has been an overwhelmingly positive experience. As well as the quality of their work at every stage and their ability to get on top of all our challenges, the compassionate support from each member of the consulting team has made it incredibly rewarding. ”

Stacey Forman
IT PMO Manager, University of Leeds

Example Engagement Approach



"As is" Assessment

"To be" Assessment

Define a Roadmap

- **Programme and Project Organisation** – from sponsor to business change managers – what roles are expected to be filled and operated on the programme
- **Definition of the Portfolio** – from mandate through to blueprint, business case, roadmap and project dossier
- **Governance** – how will decisions be made, by whom, when, and how will this be escalated?
- **Controls / Documents** – what information are we going to control the programme with?
- **Programme Framework** – identify, define, capability, tranches, benefits, closure. What artefacts are expected in which steps?

- **Project Framework** – initiate, execute, control, close – this should reference the programme processes and tools
- **Demand and Capacity Management** – Understanding the impact of new work and changes to existing work on the capacity to deliver of the organisation
- **Project / Programme Support Arrangements** – decision support, delivery support, assurance, compliance, expertise. What will the PMO provide, what is expected locally?
- **Strategy to Tools, Reports and Work Instructions** – how to use them to support projects and programmes – this should be a reference to the project processes and tools

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PPM Assessment



PPM Delivery



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To find out how we can support you on your Programme and Project Office Assessment journey, contact us today.

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